



OFFICE OF THE MAYOR

NOTICE TO PROCEED

28 SEPTEMBER 2022

Date

SUPERVENTURE TOUR SERVICES INC.

1409 Certeza Street,
Pandacan, Brgy. 839,
Manila

Dear Sir/Madam:

We wish to inform you that your contract for the **Bus Rental for the Capacity Development Seminar** for the **Pasig Urban Settlement Office** under **Purchase Request No. 100-22-09-1215**, covered by **Purchase Order No. 22-09-1961** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

F. U. Manzanero
ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: *[Signature]*
ELIZABETH Q. ACEBU
Authorized Representative
**SUPERVENTURE TOUR SERVICES
INC.**

Date: *9-28-22*